



**Steering Group Meeting 19<sup>th</sup> April 2018**

**Next meeting 17<sup>th</sup> May 2018**

**Present:**

**Residents:** Peter Crawley (Chair), Torkel Larsen (Vice Chair), Rodger Read, Angi Beckett, Felicity Walmsley, Terry Dagnall, Lyn Healing, Andrew Fielding.

**Partners:** David Burnby, (Big Local Rep), Jayne Nendick (Partner and LTO), Brian Cloke (WTC), Liz Philpot (ERYC), Tricia Read (Strategic Development Worker), Ute Pietsch-Bateman (Development Officer and Minute Taker)

	<b>Agenda Item</b>	<b>Action</b>
<b>1.</b>	<p><b>Part 1 – Withernsea Big Local Updates</b></p> <p><b>Welcome and Apologies</b></p> <p>Apologies received from: Geraldine MacDonald, Richard Williman</p>	<b>All to note</b>
<b>2.</b>	<p><b>LTO Update:</b></p> <p>The last financial report presented to the Steering Group was not accurate as a wrong amount had been entered. This will be rectified by the accountants.</p>	<b>All to note</b>
<b>3.</b>	<p><b>Media and Communication</b></p> <p>During the two rounds of recruitment 6 applications were received. These did not compliment the specifications. One more application was received on time and will be evaluated next week.</p> <p>In the interim from May 2018 UP-B will be doing two more hours per month, bringing up her hours per week from 16 to 18.</p> <p>Update of website is ongoing.</p>	<b>All to note</b>

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<b>4.</b>	<p><b>Development and Community Worker Update</b></p> <p>“IIW 30 – Picture This” has been approved by the IIW sub group. Three further applications have come in and are being processed. The preparations for the Fountain Opening Event are progressing well.</p>	<b>All to note</b>
<b>5.</b>	<p><b>Part 2 – Business Matters</b></p> <p><b>Minutes of the Last Meeting</b></p> <p>Minutes of the Last Meeting held on 15<sup>th</sup> March 2018. The Minutes of the previous meeting were accepted as a correct record.</p>	<b>All to note</b>
<b>6.</b>	<p><b>Matters Arising</b></p> <p>No items raised.</p>	<b>All to note</b>
<b>7.</b>	<p><b>Fountains</b></p> <p>LP had a meeting with Dave Johnson (East Riding Leisure Centre) to clarify the testing regime for the fountains and the concerns about meeting requirements.</p> <p>Signs on the fountains on what and what not to do are only temporary and will be replaced in due course.</p> <p>LP will endeavour to find the best running times possible for all concerned.</p>	<b>All to note</b>
<b>8.</b>	<p><b>Social Investment</b></p> <p><b>Credit Union</b></p> <p>The job description for the development worker has been taken to the board of trustees of the credit union to be agreed. A draft budget will be produced in due course.</p>	<b>All to note</b>
<b>9.</b>	<p><b>Investing in Withernsea</b></p> <p>The IIW 30 – “Picture This” application for help with replacement of outdated equipment has been approved by the Steering Group and UP-B will be sending out the Grant Offer Letter in due course.</p>	
<b>10.</b>	<p><b>London Event - Update</b></p>	

	<b>Agenda Item</b>	<b>Action</b>
	<p>The Coastal Cluster Group Meeting was perceived as very informative and worthwhile. As well as information given two active learning sessions on "Trying to change the stigma of living in a deprived area" and "Sustainable Legacy" were held. The next meeting will be in Autumn and Steering Group members are being asked to get together with TL and RR to work on what they would like TL and RR to take to the next meeting. UP-B to organise the meeting.</p>	
<b>10.</b>	<p><b>Any Other Business</b></p> <p>AF is going to represent the WBL at Monday's Annual Parish Meeting.</p> <p>LP reassured TL the next round of "walk abouts" by the ERYC team will address the state of the hoardings as well as other areas that need maintenance.</p> <p>News from the Health Forum Meeting are that the group is working very hard on solving existing problems, the merging of practices as well as the problems with the 111 NHS helpline.</p> <p>Representatives all 150 Big Local Areas are coming together in a two-day event in London on the 29<sup>th</sup> and 30<sup>th</sup> June 2018. Three representatives of each area can take part. The Steering Group members were asked if they would like to attend and AB, RR and TL expressed an interest.</p>	
	<p><b>Date and Time of Next Meeting</b></p> <p>Thursday, 17<sup>th</sup> May 2018, 7pm, Shores Centre</p>	<b>All to note</b>