



Steering Group Meeting 15th March 2018

Next meeting 19th April 2018

Present:

Residents: Peter Crawley (Chair), Torkel Larsen (Vice Chair), Rodger Read, Angi Beckett, Felicity Walmsley, Terry Dagnall, Lyn Healing, Andrew Fielding.

Partners: David Burnby, (Big Local Rep), Jayne Nendick (Partner and LTO), Brian Cloke (WTC), Theresa Gale (ERYC), Paul Birch (DWP), Tricia Read (Strategic Development Worker), Ute Pietsch-Bateman (Community Link Worker and Minute Taker)

	Agenda Item	Action
1.	<p>Part 1 – Withernsea Big Local Updates</p> <p>Welcome and Apologies</p> <p>Apologies received from: Geraldine MacDonald, Richard Williman</p>	All to note
2.	<p>Presentation by Paul Birch (Partnership Manager for DWP)</p> <p>PC welcomed Paul Birch to the meeting. Following his presentation Steering Group members asked questions about the roll out of Universal Credit arrangements in the town and raised concerns about the issues local claimants could face, particularly with collecting forms of identity required to register and more generally with the computer application process. Issues of local access to computers and personal support during the registration process were highlighted. Members asked if there are DWP resources available for supporting claimants in isolated rural/seaside communities.</p> <p>Paul Birch confirmed that DWP resources are not available but emphasised his commitment to identifying localised issues and exploring potential solutions to support the roll out of Universal Credit in the town. It was noted that awareness sessions would be</p>	All to note

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	<p>held from July ready for December 2018 roll out.</p> <p>Members thanked Paul Birch for his presentation. U P-B to circulate the presentation electronically to members. (See presentation attached.)</p>	
3.	<p>LTO Update:</p> <p>JN reported planned expenditure is on target. DB queried a £300 return into the IIW budget, this was confirmed as being unspent grant from the Withernsea 17 project. JN and TR completed the Local Trust Spend Report for the first three months of Grant Payment 2, as agreed with Local Trust, to enable the last three months of the Grant Payment to be drawn down. The next Spend Report is due at the end of May with the third Grant payment for the three year Plan due on 19th June 2018.</p>	All to note
4.	<p>Media and Communication</p> <p>The advert for the recruiting of the Community Link worker has gone out in the press and on the website. TL added a new tab to the website called Vacancies.</p> <p>WBL is currently in discussions with ERYC about the announcement for the fountain opening.</p>	All to note
5.	<p>Development and Community Worker Update</p> <p>Tackling Debt with the Credit Union</p> <p>RR/TR/UP-B met with John Smith HEYCU Chief Executive on the 7th March to continue work on our social investment with HEYCU.</p> <p>JS had prepared a draft Job Description for the HEYCU Development Officer incorporating duties and responsibilities identified by Rob Bilson and endorsed by Withernsea Big Local in our Social Investment Strategy and also provided the Memorandum of Understanding between Big Local Greatfield Steering Group and HEYCU. HEYCU is LTO for Greatfield.</p> <p>HEYCU's previous work with Winterton and Greatfield Big Locals was discussed. Based on previous experience and the Withernsea Big Local Social Investment Strategy "Tackling Debt with Credit Union" a three-year Project Plan was outlined.</p> <p>The grade for the Development Officer will be approved by HEYCU at their Board Meeting on April 10th and once JS/JN have agree SHoRes</p>	All to note

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	<p>office rental costs a detailed budget for the project will be produced. The launch of this new project will be planned in conjunction with the WBL Annual Public Meeting in September 2018.</p> <p>Local Trust.</p> <p>Research into relationships between councils, communities and Big Local areas</p> <p>Local Trust and New Local Government Network (NLGN) are conducting a research into the challenges and future relationship between councils, local communities and Big Local areas.</p> <p>PC/JN/TR have taken part in telephone interviews and have discussed Withernsea Big Local's past and present experiences and aspirations for the future. PC/JN had commented on both their early experiences of the relationships during the Getting Started and early days of Withernsea Big Local as well as the current position. TR commented on the close working relationship that has developed with East Riding of Yorkshire Council and positive developments in the working relationship with Withernsea Town Council, particularly focussed on the delivery and development of the Withernsea Big Local Plan 2017 - 2020. It was noted that a meeting would be held twice annually between WTC and WBL. Date of the next joint meeting to be confirmed.</p> <p>Local Trust.</p> <p>Learning Clusters</p> <p>Withernsea Big Local has confirmed interest in attending "Developing Coastal Communities and Economies". The first of four planned sessions will be held on 17th – 18th April in London. We can send two delegates to each session; different delegates are able to attend future sessions. TR to contact volunteers and confirm who will be attending. Arrangements for debriefing and discussion with Steering Group members between sessions will be agreed with the delegates after the first session.</p> <p>Exploring Local Ideas</p> <p>UP-B had several meetings exploring Local Ideas and one application for a grant to be presented to the IIW group.</p>	
	Part 2 – Business Matters	All to note

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6.	<p>Minutes of the Last Meeting</p> <p>Minutes of the Last Meeting held on 15th February 2018.</p> <p>The Minutes of the previous meeting were accepted as a correct record.</p>	
7.	<p>Matters Arising</p> <p>No items raised.</p>	All to note
8.	<p>Investing in Withernsea</p> <p>The above application had been presented to the IIW group and had been favourably received; however the group asked UP-B to get clarifications on some points and more information from the applicants before the group will make their final decision.</p>	All to note
9.	<p>Fountains Update</p> <p>The new date for the Fountain Opening Event is the 27th May 2018, 13.00 – 16.00. The sub group is working on planning and organising the event and will meet again 27th March 2018.</p> <p>The training for the Leisure Centre staff for doing routine checks and maintenance on the fountains will take place on the 16th March 2018.</p> <p>TG will get back to the Steering Group with more technical information on the operation of the fountains.</p> <p>The Withernsea Festival fair will not be set up over the fountains and the Withernsea Festival will try to move activities away from the fountains. Vehicles should not be driven over the fountains.</p> <p>The comments on social media about the fountains so far have been very positive.</p>	All to note
10.	<p>Any Other Business</p> <p>Local Trust. Big Local Connects 29 – 30 June</p> <p>DB reported that Local Trust will not be running Spring Events in 2018. Instead they are inviting all 150 Big Local Areas to come together in one large two-day event in London. Details of how to sign up for the event will be available soon.</p> <p>Members who had attended the Spring events were disappointed that they would not be running this year as they had enjoyed the events and found them interesting useful and excellent for networking.</p>	

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	<p>Universal Credit</p> <p>It was proposed that Withernsea Big Local facilitate a meeting to clarify central and local arrangements for new claimant registration, understand the role of Work Coach, identify local concerns and explore ideas for local support. Members supported the proposal and Paul Birch agreed to attend. U P-B to contact members for their views on who could be invited to the meeting and to make arrangements.</p>	
	<p>Date and Time of Next Meeting</p> <p>Thursday, 19th April 2018, 7pm, Shores Centre</p>	All to note