



Steering Group Meeting 18th January 2018

Next meeting 15th February 2018

Present:

Residents:

Peter Crawley (Chair), Torkel Larsen (Vice Chair), Andrew Fielding, Rodger Read, Angi Beckett, Felicity Walmsley, Terry Dagnall, Lyn Healing.

Partners:

David Burnby, (Big Local Rep), Jayne Nendick (Partner and LTO), Brian Cloke (WTC), Ute Pietsch-Bateman (Community Link Worker and Minute Taker)

	Agenda Item	Action
1.	<p>Part 1 (chaired by Jayne Nendick)</p> <p>Welcome and Apologies</p> <p>Apologies received from: Richard Williman, David Hillman-Barnett, Geraldine McDonald, Liz Philpott, Tricia Read.</p>	All to note
2.	<p>Nominations and elections for Chair and Vice Chair</p> <p>Nominations: Chair – Peter Crawley, Vice chair – Torkel Larsen</p> <p>Both Chair and Vice Chair were voted in with no objections and confirmed in office.</p>	All to note
3.	<p>Part 2 (chaired by Peter Crawley)</p> <p>Minutes of the Last Meeting held on 16th November 2017</p> <p>The Minutes of the previous meeting were accepted as a correct record.</p>	All to note
4.	<p>Matters arising</p> <p>No items raised</p>	All to note
5.	<p>Annual Public Meeting (Evaluation and lessons learned)</p> <p>The general consensus was not to hold the meeting in the winter months, but to</p>	All to note

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	<p>move it to September.</p> <p>Other suggestions were to hold it on a weekend; Saturday late morning might work well. Evenings during the week would be better, as they would not disrupt the weekend. It could be held as a pop-in and people could decide whether to just have a look or to listen to talks.</p> <p>To deal with the above suggestions UP-B will organise a sub group meeting (AF, FW, JN, LH) asap.</p>	
6.	<p>The Withernsea Big Local Plan 2017-2020. Updates.</p> <p>LTO and Finance Update</p> <p>JN explained that the November/December costs were mainly staff expenses; nothing out of the ordinary.</p> <p>Local Trust return (November 2017) payment 1- June to November 2017 - was done before Christmas by TR and JN.</p> <p>As the next phase of the fountains did not go to plan the grant money is still in the bank and it was agreed with Local Trust that as soon as that money was spent more money would be released.</p> <p>The grant for the fountains will be paid as soon as the invoice from East Riding of Yorkshire Council (ERYC) has been received and the fountains have been signed off after a “snagging” period.</p> <p>TR had a meeting with the accountants to agree on how the financial data should be presented in future.</p>	All to note
7.	<p>Big Local Support Update</p> <p>UP-B reported that there are currently 19 bits of work, either projects or work from the Plan, ongoing or developing and she will call a meeting of the Investing in Withernsea (IIW) group to prioritise the list and look at the workload.</p> <p>RR brought up that the criteria for grants need to be changed to be able to give a small grant in the region of £250 within 10 days of application and to make the process less complicated.</p> <p>Money for that can be set aside as a separate pot; possibly under the heading of “Our Town”.</p> <p>UP-B to put on the next Agenda for the Steering Group to look into delegating decisions on small grants to the IIW group.</p> <p>To comply with Local Trust regulations and to fulfil the Steering Group’s role a Consultant Brief should be done. Envisaged outcome is a strategy and a handbook of Withernsea Big Local’s (WBL) approach to consultation, engagement and participation. The money for this will be provided by Local Trust from their</p>	All to note

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	Market Place Funding, not from Withernsea's allocation.	
8.	<p>Media and Communications</p> <p>There are now pictures of the Steering Group and staff on the website.</p> <p>TL and UP-B are to publish the report on the fountains from the Holderness Gazette and the Hull Daily Mail on the website.</p> <p>PC read out an update from LP and agreed to speak with LP to arrange a joint Opening of the Fountains celebration with ERYC.</p> <p>The Steering Group agreed to look into promoting the opening event and to find a suitable date.</p> <p>UP-B will arrange a fountains sub group meeting as soon as PC has reported back from ERYC.</p>	All to note
9.	<p>Any other Business</p> <p>RR reported that the Hull and East Riding Credit Union's annual meeting was very well attended (70 to 80 people).</p> <p>The Hull and East Riding Credit Union has officially agreed to work with Withernsea Big Local and John Smith (CEO) will come to the February Steering Group meeting.</p> <p>The Health Forum being a resident led group should be represented in the WBL steering group. RR and BC agreed to do this jointly for the time being.</p> <p>Geraldine McDonald could not be at the meeting but has offered to send Paul Birch to come and talk to the group about the Department of Work and Pensions' point of view on the changes to Universal Credit.</p>	All to note
	<p>Date and Time of Next Meeting</p> <p>Thursday 15th February 2018, 7pm, Shores Centre</p>	All to note