



Steering Group Meeting 20 July 2017

Next meeting 17 August 2017

Present:

Residents:

Peter Crawley (Chair), James Shaw, Torkel Larsen (Vice-Chair), Terry Dagnall, Andrew Fielding, Angi Beckett, Rodger Read

Partners:

David Burnby, (Big Local Rep), Jayne Nendick (SHoRes.), Tricia Read (Strategic Development Worker), Ute Pietsch-Bateman (Community Link Worker/Minute Taker)

	Agenda Item	Action
1.	Welcome and Apologies Apologies received from: Felicity Walmsley, Richard Williman, David Hillman-Barnett, Jane Crossley, Geraldine McDonald	All to note
	Part 1. The Withernsea Big Local Plan 2017-2020. Updates and presentations	
a.	Finance, Management, Mentoring and Development LTO, JN	
	<ul style="list-style-type: none"> • Our Plan has been submitted and approved • Local Trust has agreed the new Grant Schedule effective from June 2017 (Total inclusive of non-recoverable VAT £567,105.00) • End of Spend return completed and underspend returned to local trust (£22,140.62) • TR/U P-B confirmed in new posts New format Finance Report will be produced from August	All to note

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b.	Summary of the Withernsea Big Local Plan 2017-2020. Strategic Development Worker TR	
	Changes, Actions and Improvements were clarified, the five Outcomes (including two new outcomes for Health and Learning) were explored and Year 1 priorities from the three-year plan were outlined. The full power point presentation is attached.	
c.	Ideas, Projects and Case Studies, Community Link Worker UP-B	
	UP-B explained her new role taking over part of the responsibilities from TR as well as taking on additional ones. Additional duties include ordering of goods/services and payments of invoices for the IIW projects and improve monitoring and review. The IIW 6 (Rock Challenge) case study was presented.	All to note
	Part 2.	
	Business Matters	
1.	Minutes of the Last Meeting (15.6.2017) The Minutes of the previous meeting were accepted as a correct record. The spelling in 8a is to be corrected by UP-B.	All to note
2.	Matters Arising. No matters arising.	All to note
3.	Investing in Withernsea The application had been withdrawn due to finding funding elsewhere, but there might be help needed with funding applications from the Big Local Workers. This was approved by the Chair.	All to note
4.	Any Other Business Guidance from Local Trust on criteria for steering group members. <ul style="list-style-type: none"> • A steering group should not be dominated by one family, therefore there should be no more than 2 people from the same family accepted as members • No partner of a person of influence (chair, vice chair, treasurer or secretary) should be accepted as member of the steering group Website "Local Insight" is now open to everyone who is interested in statistics about their local area. TL and AB agreed to join the Media & Communication sub group. JS was presented with a leaving present and thanked for his strong	All to note

	Agenda Item	Action
	commitment and hard work as vice chair.	
	Date and Time of Next Meeting Thursday 17 August 2017, 7pm, Shores Centre	All to note

UP-B/26.7.2017
Final