



Steering Group Meeting 18 May 2017

Next meeting 15 June 2017

Present:

Residents:

Peter Crawley (Chair), James Shaw (Vice-Chair), Andrew Fielding, Terry Dagnall, Rodger Read, Donna Lyon, Felicity Walmsley, Angi Beckett

Partners:

David Burnby, (Big Local Rep), Jayne Nendick (SHoRes.), David Hillman-Barnett (WTC), Tricia Read (Big Local Worker), Ute Pietsch-Bateman (Big Local Worker/Minute Taker)

	Agenda Item	Action
1.	<p>Welcome and Apologies</p> <p>PC welcomed DH-B to his first meeting as representative of the WTC. TR and UP-B to arrange an induction meeting with DH-B. Apologies received from: Jane Crossley (ERYC), Torkel Larsen, Richard Williman.</p>	All to note
2	<p>Minutes of the Last Meeting (20/04/17)</p> <p>The Minutes of the previous meeting were accepted as a correct record.</p>	All to note
3.	<p>Matters Arising.</p> <p>To be covered within the agenda, no additions reported.</p>	All to note
4.	<p>Big Local Support Update</p> <p>TR had been working almost exclusively on the New Plan. UP-B had finished 2 new applications for IIW and is busy collating information for and writing up case studies for the evaluation TR reported about the Twinning of Withernsea with Newbegin-by-the-Sea</p>	All to note

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	and the visit to Newbegin and Withernsea respectively.	
5.	<p>Local Trusted Organisation (LTO) and Finance Update</p> <p>JN reported that the money for the IIW 16 Play Park Inspection Course had accidentally been taken out of the Shores account and not out of the Big Local account. This is being rectified.</p> <p>The budget report for April was tabled. Any questions to TR please.</p> <p>The preparation of the New Plan finance is underway.</p>	
6.	<p>Investing in Withernsea</p> <p>PC introduced the latest IIW 25 application for a grant to finance a First Aid Course, made on behalf of the Withernsea Carnival, to the group and asked them to vote on it. The application has been approved by the IIW panel. The Steering Group endorsed the approval.</p>	All to note
7.	<p>Plan Review Update</p> <p>DB said that in the review he wanted to reflect the main activities throughout the year and the self-assessment workshop from the last meeting, as this is the only time we can express what and how much we have done.</p> <p>DB asked people for comments and to send additional comments to him by Thursday 25 May 2017, and to cc PC, JS and TL.</p> <p>JN asked if the Plan and the Review had to be sent to Local Trust together. DB said there is now coordination like that and that there is no required order in which they have to be sent to Local Trust.</p> <p>Once approved by Local Trust the Review and Plan will be posted on the WBL website.</p>	All to note.
8.	<p>New Plan</p> <p>TR gave an overview of the plan and drew the attention of members to the “version control” at the end of the document, which includes details of how the plan was developed.</p> <p>The new three year plan will be submitted by the end of May.</p> <p>AF proposed a summary plan be produced for wide circulation. TR to action.</p>	<p>All to note</p> <p>TR</p>

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9.	<p>Any Other Business</p> <p>Local Trust Spring Event</p> <p>PC reported on the Local Trust Spring Event in Sheffield he attended with AB and TL. It is a very good event, but one is tempted to cram too much in. It is best to look and see what one is interested in and just go for that.</p> <p>AB enjoyed the workshop on how to get in touch with groups and found some of the workshops presented of interest.</p> <p>Training and Development</p> <p>The Meridian Centre has a group of volunteers interested in a Food Hygiene Course. JN offered the SHoRes computer suite for participants to study the course together.</p> <p>WTC Reporting</p> <p>TR, DH-B and AF will meet the week before the Town Council Meeting and prepare a briefing note.</p> <p>Community resources</p> <p>UP-B will liaise with AF and will cost business cards and marketing material, and order labels for the community resources.</p> <p>Following a discussion about the availability of community resources purchased for local groups by WBL it was agreed to post a list of the resources and contact details on the WBL website.</p>	All to note
	<p>Date and Time of Next Meeting</p> <p>Thursday 15 June 2017, 7pm, Shores Centre</p>	All to Note

UP-B 25.5.'17 V1.3