



Steering Group Meeting 17th November 2016

Present:

Residents:

Peter Crawley (Chair), James Shaw (Vice-Chair), Torkel Larsen, Felicity Walmsley, Terry Dagnall, Andrew Fielding, Donna Lyon,

Partners:

Jayne Nendick (SHoRes.) - Minutes, David Burnby (Big Local Rep), Jayne Crossley (ERYC)

	Agenda Item	Action
1.	<p>Welcome and Apologies</p> <p>Apologies received from: Richard Willman, Ute Pietsch, Tricia Read, Rodger Read, Geraldine McDonald.</p>	All to note
2	<p>Minutes of the Last Meeting held on 20th October 2016</p> <p>The Minutes of the previous meeting were accepted as a correct record subject to the following addition and amendment:</p> <p>Agenda Item 5 Investing in Withernsea. Update on Ongoing Projects</p> <p>1. Picture Boards Phase Two. Investing in Withernsea (IIW) 15.</p> <p>TL stated that the final panel had not been agreed and that further discussion was to occur</p> <p>JC not JN reported the following in kind for the project from partners.</p>	All to note
3.	<p>Matters Arising.</p> <p>There were no matters arising.</p>	All to note
4.	<p>LTO and Finance Update</p> <p>See attached report</p> <p>JN stated that payment to the Drama group could not be processed as Helen Beaumont did not have the correct bank detail. This would be clarified upon Tricia return to work.</p>	All to note

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5.	<p>Fountain Update</p> <p>JC had provided an update on the Withernsea Central Pavement Fountains as follows</p> <p>Following the appointment of Jackson Civil Engineering company to develop the tender, preliminary tender enquiries were sent out to 6 fountain specialists with the aim of selecting most economical to develop their design proposals and price. The Fountaineers were selected as the most economically advantageous and appointed. The detailed design is currently being worked up; preliminary indications are that as advised at the meeting with the architect and Quantity Surveyor in August the figure will be beyond the current funding availability by circa £60000</p> <p>The memorial trustees are being consulted on the plan for the plant room- a utility building- as sited in the corner of the car park and will not impact on the gardens or the promenade</p> <p>A GRP style plantroom is proposed- dimensions are approximately 3.5m length x 3m width x 2.5m height. Sizing to be confirmed.</p> <p>Jacksons have also raised an issue with regard to the programme in relations to applications for necessary permissions from utility suppliers such as water and electricity. These can take up to 8 weeks to come through, but there is a cost to these, approx. £3000. Therefore, until the design and price are agreed and signed off by Withernsea Big Local, the instruction to make these applications cannot be given. The knock-on effect of this is a later completion date of end of May 2017.</p> <p>The steering group raised various questions regarding cost, design, liability but agreed that further discussion should wait until the designs have been viewed.</p> <p>JC confirmed that she believed the designs would be available for the next steering group meeting.</p> <p>Submission of costs – end of November</p>	All to note
5.	<p>Investing in Withernsea</p> <p>Pier Group Application</p> <p>JS presented the application for £5k from Pier group requesting support to conduct a feasibility study on the installation of a pier. JS stated that application had been approved by IIW and sought approval to proceed, all agreed. TL acknowledged the support provided by ERYC (JC) in the development of information and the application.</p> <p>Piggy Lane Market</p> <p>TD presented an update on the development of the feasibility and business plan that had been produced by Locality. The report/ plan had now been produced and would be circulated. TD stated it was comprehensive and enabled the traders to take the next steps.</p>	All to note

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6.	<p>Big Local Support Update</p> <p>The Worker Activity Summary October – November 2016 had been circulated with the minutes. PC asked members if they had any questions or comments on the report.</p> <p>The report was accepted.</p>	All to note
7	<p>Media and Communications</p> <p>JS reported 104 individuals were emailed regarding invitation to the Celebration/AGM event and continuing membership of Withernsea Big Local. 34 replied stating they would like to continue as members and 12 who confirmed they would be attending the event.</p>	
9	<p>Any Other Business</p> <p>NA</p>	
12	<p>Date and Time of Next Meeting</p> <p>The next meeting will be held at 7.00pm on Thursday 15th December 2016 at the Shores Centre.</p>	

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