



Steering Group Meeting 20th October 2016

Next meeting 17th November 2016

Present:

Residents:

Peter Crawley (Chair), James Shaw (Vice-Chair), Torkel Larsen, Rodger Read, Felicity Walmsley, Terry Dagnall, Andrew Fielding, Donna Lyon,

Partners:

Jayne Nendick (SHoRes.), David Burnby(Big Local Rep), Tricia Read (Big Local Worker/Minute Taker)

	Agenda Item	Action
1.	<p>Welcome and Apologies</p> <p>Apologies received from: Richard Willman, Ute Pietsch, Geraldine McDonald, Jayne Crossley.</p>	All to note
2	<p>Minutes of the Last Meeting held on 21st July 2016</p> <p>The Minutes of the previous meeting were accepted as a correct record subject to the following addition and amendment:</p> <p>Agenda Item 5 Investing in Withernsea. Update on Ongoing Projects</p> <p>1.Picture Boards Phase Two. Investing in Withernsea (IIW) 15.</p> <p>JN reported the following in kind for the project from partners: ERYC has agreed to paint the hoardings around the former Teddy's nightclub and re-board the damaged panel and Withernsea Town Council has agreed to remove and re-site the existing banners on the hoardings around the fishing compound and Valley Gardens. It was noted that the final panel would show the plans for the future of the promenade, the content to be provided by the regeneration team.</p> <p>Agenda Item 12. Date and Time of Next Meeting</p> <p>The next meeting will be held at 7.00pm on Thursday 17th November 2016 at the Shores Centre.</p>	All to note
3.	<p>Matters Arising.</p> <p>There were no matters arising.</p>	All to note
4.	<p>LTO and Finance Update</p>	

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	<p>There were no major financial changes from last month and all expenditure is within the plan.</p> <p>Payments made since the Steering Group meeting on 15th September totalled £6,294.39. The remaining balance against the June - November grant payment from Local Trust (£92,888.25) is £61, 941.62.</p> <p>The plan spend report to Local Trust is due at the end of November.</p> <p>The Budget Report was circulated and discussed. Members asked for the budget report to be circulated before the meeting.</p>	All to note
5.	<p>Fountain Update</p> <p>JC had provided a written Update on the Withernsea Central Pavement Fountains. PC read out the update which included the following key dates proposed by the contractor:</p> <p>Submission of costs – end of November</p> <p>Start on site – end of January 2017</p> <p>Completion – mid April 2017</p> <p>Following extended discussion members noted that detailed financial and design information would not be available before the December Steering Group meeting and members expressed their extreme disappointment in the delay and perceived uncertainty with this project.</p> <p>It was noted that this is an important project and accurate financial and design information is required to enable the Steering Group to make an informed and balanced decision about whether the project represents value for money and is a good investment.</p>	All to note
5.	<p>Investing in Withernsea</p> <p>The Investing in Withernsea Panel met on 18th October and considered four grant applications. All applications were recommended for funding.</p> <p>IIW 16 Play Park Safety Inspections Training. £840. Training for six local volunteers/workers. 50% funding to match fund six places funded by ERYC for people from other areas.</p> <p>IIW 17 Withernsea Entertainers. £4,000 to put on a Christmas Pantomime for the town and towards resources for future performances (some items as part of community resource)</p> <p>IIW 18. A Day in the Life Of. £275. Mini bus hire for 30 Withernsea High School students to enable all interested students to attend major career day organised by health partners and Withernsea High School.</p>	All to note

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	<p>IIW 19. SMASH. (Social Mediation and Self Help) £2,500 towards the delivery of this pilot programme for 24 Withernsea High School students identified as having additional support needs. Two separate groups of 12 will attend a 12-week course held away from the school campus at The Hut. This application covers accommodation, equipment and refreshment costs and adds value to £8,500 funded by the Hull SMASH project, Health and in kind support from Withernsea High School and ERYC.</p>	
6.	<p>Big Local Support Update</p> <p>The Worker Activity Summary September – October 2016 had been circulated with the minutes. PC asked members if they had any questions or comments on the report. TR invited members to contact her should they want any further information about ongoing or planned work.</p> <p>The report was accepted.</p>	All to note
7	<p>Media and Communications</p> <p>Following discussion about raising the Withernsea Big Local profile by developing a presence on Seaside Radio JN reiterated that John Harding would be pleased to work with volunteers from the Steering Group and from individual projects to raise public awareness of the work being done within Withernsea Big local.</p>	
9	<p>Any Other Business</p> <p>a) Celebration Event and AGM JS reported that the Withernsea Big Local Partnership members list has now been validated. All members will be e mailed with an invitation to the Celebration event and AGM and be asked if they wish to make an individual or group nomination onto the Steering Group. Nominations cannot be accepted at the AGM.</p> <p>b) Induction for New Members. DB advised members that there is no obligation on Big Local partnerships to conduct formal inductions, however they are useful and helpful. It was noted that any member can at any time contact DB, PC, JS, TR for information, clarification, and to share ideas.</p> <p>Following discussion TL stated that a Handbook for members explaining history, formal processes and signposting to guidance would be useful for new members. TR to action.</p> <p>c) Briefings for Partners and Networking Members discussed how to improve the quality and consistency of Withernsea Big Local update reports to partner organisations. AF agreed to meet TR to discuss and prepare briefings for key partners.</p> <p>AF identified SHAPE (a meeting of Parish councils across South Holderness) as</p>	<p>All to note</p> <p>All to note</p> <p>TR</p>

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	<p>another mechanism for increasing awareness of Big Local. AF to meet with TR.</p> <p>d) A Day in the Life Of TR reported that an e mail had been received from Viki Foster (who coordinates STEP (Science and Technology Education Project) activities at Withernsea High School) about this event. TR read the e mail which expressed how much the students who attended “we’re buzzing” when they returned to school. The day had been a huge success and Viki extended thanks to Withernsea Big Local for their support.</p> <p>e) Withernsea Place Based Project/Health and Wellbeing TR had previously met with staff working on the Withernsea Place Based Project, she and JS had attended meetings of the Health and Education sub group and had discussed the benefit of a representative from the project attending the Steering Group to talk about what the project was working to achieve in the town.</p> <p>An e mail had been received from Mandy Dawley, Service Improvement Manager, Humber NHS Foundation Trust asking if the Steering Group would like to confirm the attendance of someone from the Project at a Steering Group meeting. Following a general discussion about “health and wellbeing” members expressed an interest in developing a better understanding about local health demographics and agreed that TR should contact Public Health Medicine and invite a speaker to a future meeting. It was agreed that it would be useful for the Place Based project to follow on from Public Health Medicine and talk through local projects set up as a direct response to identified need. TR to action.</p> <p>f) Big Local Social Investment Support TR had been actioned to investigate options for members to improve their understanding of social investment, good practice in economic development and how to develop a Social Investment Strategy.</p> <p>Following discussion between TR/JDB/JN DB applied to Local Trust for Specialist Rep support with the proviso that when the strategy is completed it can be shared through the Local Trust network. Issues of interest identified included predatory lending, social investment, financial capability, community land and buildings, unemployment and making money stick.</p> <p>The application has been approved for work to the value of £1,400 and between November 2016 and March 2017 Rob Bilson will be working with Withernsea Big Local to support the development of a social investment/enterprise strategy.</p> <p>g) A Financial Information Event will be held on 2 November at County Hall, Beverley. Any member interested to contact JN for details</p> <p>h) ERVAS AGM and Funding Fair will be held on 10th November. Any member interested to contact JN for details.</p>	<p>AF/TR</p> <p>TR</p>

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	<p>i) Shores Christmas Party 16th November 7.10pm. Steering Group members are invited</p> <p>j) Annual Partnership Review. DB to send form to TR for members to complete their details. To be returned after the AGM to allow for any new nominees to be included.</p>	DB
12	<p>Date and Time of Next Meeting</p> <p>The next meeting will be held at 7.00pm on Thursday 17th November 2016 at the Shores Centre.</p>	

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