



Steering Group Meeting 19th May 2016

Minutes

Present:

Residents:

Peter Crawley (Chair), James Shaw (Vice-Chair), Terry Dagnall, Andrew Fielding, Felicity Walmsley, Donna Lyon

Partners:

David Burnby, (Big Local Rep), Jayne Nendick (SHoRes.), Dave Edwards, Patrick Spicer (WTC), Tricia Read (Big Local Worker/Minute Taker)

	Agenda Item	Action
1.	<p>Welcome and Apologies</p> <p>Apologies received from: Richard Williman, Jane Crossley, Torkel Larsen</p> <p>The Chair welcomed Cllr Patrick Spicer to the Steering Group. At the last Withernsea Town Council (WTC) meeting Cllrs Dave Edwards and Patrick Spicer had been nominated as WTC partner representatives.</p> <p>Following discussion of a question raised by DL, it was noted that there is precedent for more than one representative of a group or organisation attending Steering Group meetings, however each partner organisation represented, or resident member, is entitled to only one vote. PC clarified that the Steering Group is resident led and based on resident control. DB reiterated that the Terms of Reference for the Steering Group state that the objective is that “all questions shall be decided by consensus wherever possible”.</p>	<p>All to note</p>
2	<p>Minutes of the Last Meeting held on 17th March 2016</p> <p>The Minutes of the previous meeting were accepted as a correct record.</p>	<p>All to note</p>
3.	<p>Matters Arising.</p> <p>There were no matters arising.</p>	<p>All to note</p>
4.	<p>LTO and Finance Update</p> <p>JN reported that the first payment, by Local Trust, of the Grant to Shores as new LTO covered the period from December 2015 to end of March 2016. The second</p>	<p>All to note</p>

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	<p>Grant Agreement for the period up to May 2017, has now been signed off and will be received in June.</p> <p>PC reported that there are no major financial changes from last month all expenditure is within the Plan.</p>	
5	<p>Fountain Update from ERYC</p> <p>PC reported that no further update had been received since the last meeting, if one is received it will be circulated. It remained of great importance to Steering Group members that work should not negatively impact on events in the town and that they should have the opportunity to have sight of the draft Tender before it is finalised.</p>	All to note
6	<p>Big Local Support Update</p> <p>TR reported that work had been focussed on completing Social Investment Fund (SIF) Applications for assessment. The SIF Panel, to be reconstituted as the "Investing in Withernsea Panel" and Chaired by the Steering Group Vice Chair JS, will meet before the June Steering Group meeting. The Terms of Reference for the Panel will be developed to include monitoring and evaluation, and assessing and reporting on impact.</p>	All to note
7	<p>Social Investment Fund</p> <p>a) Update on ongoing projects</p> <p>Job Club. JN reported that interest in, and attendance at, the Job Club sessions was exceeding expectations. Since January 32 people had used the service and 8 people had gained employment. The service is proving to be effective and an extra day will be needed to meet demand and provide more intensive support to build individuals skills and capabilities.</p> <p>Media/Creative Hub. JN reported that work to deliver against the project plan is progressing well. New opportunities for partnerships and bespoke developments are being investigated and developed. Strategic links are being made with the Youth Coalition and sources of both development funding and sustainable income streams are being actively explored.</p> <p>Play Park. The next meeting of the Millennium Play Park Steering Group will be held on 24 May. Groundwork will be reporting on progress against their commissioned work on public consultation and preparation of the master plan. JN, TR and PC will be attending.</p> <p>Rock Challenge. The funding for this project has been completed but members of the Steering Group were pleased to hear from DL and PC that the Withernsea Rock Challenge team are competing along with all the other third placed teams in the competition finals in Grimsby on 30th June.</p>	All to note

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	<p>b. Pipeline projects</p> <p>Picture Hoardings. PC reported that the idea for the hoardings had come to Withernsea Big Local via the Coastal Communities Group. PC had asked for approval in principle from Steering Group members and had secured approval from Local Trust to change the High Street Fund to include the wider area of the seafront. A SIF form has been completed. for the five panels of Phase One of the project.</p> <p>JN observed that this had been a responsive and proactive approach to the enthusiasm shown by the project initiators for taking work forward.</p> <p>JM has updated TR to on ERYC's has approved in principal the work on the hoardings conditional on the work being approved and carried out by ERYC and arrangements for maintenance being agreed. JM has submitted a funding application to the Hull City of Culture Creative Communities Programme for Phase Two of the project. A revised SIF application form will be assessed by the SIF Panel before the next Steering Group meeting.</p> <p>DB observed that the challenge for Big Local is that the Steering Group is a strategic decision making body and not a delivery organisation.</p> <p>Withernsea Indoor Market. TR to investigate specialist technical assistance to help members explore feasibility and development for this proposal.</p> <p>One Step Ahead. A SIF application form for purchasing storage for play equipment will be assessed by the SIF Panel before the next Steering Group meeting.</p> <p>Withernsea Festivals Music and Bike Fest. A SIF application form for purchasing capital equipment as a community "Festival" resource will be assessed by the SIF Panel before the next Steering Group meeting.</p> <p>Bowmen of Withernsea (BOW). Work on hold, applicant will contact TR when able to progress.</p> <p>Scout Hut. No progress.</p> <p>PS asked how many of the existing projects are a result of the initial consultation. PC responded that all projects meet one or more of the outcomes identified at the start.</p>	
8	<p>Media and Communications</p> <p>JS reported that Withernsea Big Local seeks to be a very open group - web pages, Facebook, Twitter and the Newsletter are all used to publish and share information about the Plan, Social Investment Fund, the Steering Group (minutes are posted as soon as they are confirmed) and information about how to contact the worker or become a member are readily available, as are links to Local Trust.</p> <p>Residents in the group are working hard to make improvements in the town but progress is frustratingly slow and negativity disheartening.</p> <p>A local resident had made contact via the web site enquiring about joining the</p>	All to note

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	<p>Steering Group, JS had replied but there had been no further contact.</p> <p>Following discussion, the need to look at how the Steering Group publicises the work of Withernsea Big Local was agreed.</p>	
9	<p>Any Other Business</p> <p>a) 1st Anniversary of the Withernsea Big Local Plan. PC drew member's attention to this date, the 19th May, being the 1st anniversary of the Withernsea Big Local Plan.</p> <p>Moving forward the Steering Group will develop work to:</p> <ul style="list-style-type: none"> - Promote the work being delivered through the Plan - Review how we work together to deliver our identified outcomes - Identify new projects to meet local need - Develop a forward Plan for 2017/18 <p>b) New Project to be explored with the High School. JS will discuss the idea for this project at the June meeting.</p>	
12	<p>Date and Time of Next Meeting</p> <p>The next meeting will be held at 7.00pm on Thursday 16th June 2016 at the Shores Centre.</p>	

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