



Steering Group Meeting 21st April 2016

Present:

Residents:

Peter Crawley (Chair), James Shaw (Vice-Chair), Torkel Larsen, Terry Dagnall, Andrew Fielding, Felicity Walmsley.

Partners:

David Burnby, (Big Local Rep), Jayne Nendick (SHoRes.), GeraldineMcDonald and Jo Carter (DWP), Tricia Read (Big Local Worker/Minute Taker)

	Agenda Item	Action
1.	<p>Welcome and Apologies</p> <p>Apologies received from: Richard Willman, Jane Crossley, Janet Murray, Donna Lyon.</p> <p>The Chair reported that Trevor Wright had resigned as a member of the Steering Group due to other commitments. Members expressed their regret that Trevor had left the group and expressed their thanks for the time he had given and his contribution to meetings.</p>	All to note
2	<p>Minutes of the Last Meeting held on 17th March 2016</p> <p>The Minutes of the previous meeting recorded Welcome, Attendance and Apologies before the meeting was handed the over to David Burnby, Local Trust Representative, to facilitate Steering Group members in conducting their Review.</p>	All to note
3.	<p>Matters Arising.</p> <p>There were no matters arising.</p>	All to note
4.	<p>LTO and Finance Update</p> <p>31 March is the end of the funding period agreed with Local Trust when Shores was appointed as LTO. It is the end of this funding period that has triggered the Review at 10 months into the Plan.</p>	All to note
5.	<p>Withernsea Big Local Plan Review.</p> <p>The Review would be written up by DB on behalf of the Big Local Withernsea Partnership and presented at the next Steering Group meeting to be held on 21 April 2016. At the previous meeting it was agreed to utilise the Steering Group</p>	All to note

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	<p>meeting booked for 17th March 2016 for the Plan Review. Local Trust requires that local partnerships undergo a review process on activity from the previous grant period before a new proposal for finance can be approved.</p> <p>DB has written up the Plan Review and produced a second draft incorporating corrections and comments received, this second draft has been circulated and now includes input from JC regarding changes to the anticipated Community Led Local Development initiative and Community Economic Development funding through the Building Better Opportunities Fund. The Steering Group accepted these changes as they were technical details not impacting on achievements and learning points.</p> <p>A key action from the Review is the to review the current SIF and develop a new Impact Assessment process and for the SIF Panel to take responsibility for monitoring and evaluation. JS and TR to convene a meeting of the SIF Panel to initiate this work. development</p> <p>DB will submit the approved Plan Review to Local Trust tomorrow.</p>	
6	<p>Fountain Update from ERYC</p> <p>JC had updated PC. A Draft Tender Document has been prepared in outline and detail is being worked up. Members agreed that as the major funder and with a role in ensuring minimum disruption to local festivals and events during construction Withernsea Big Local wants sight of the specification before the Tendering process starts. Members were pleased that progress is being made.</p>	All to note
7	<p>Big Local Support Update</p> <p>TR had taken leave during the previous month. Work has continued with an initial meeting with TK regarding the Withernsea Pier Group, ongoing support to One Step Ahead and Withernsea Festivals Bike and Music Fest in preparing Social Investment Fund proposals for submission and back office work developing follow on work from the Review. JN confirmed she was now able to offer development support to TR.</p>	All to note
8	<p>Social Investment Fund</p> <p>a)Update on ongoing projects</p> <p>Rock Challenge. PC reported that Rock Challenge had achieved Third Place and won 11 Awards. Well done to all concerned.</p> <p>Job Club. JN had submitted a full report as part of the Review. Demand is there for the Job Club; an appointments system is being introduced. The service is being extended to 16 year olds to develop their employability skills.</p> <p>A need has been identified to offer support to 14 + year olds to identify ways to support development of broader social and personal skills and attitudes that will</p>	All to note

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	<p>support employability later.</p> <p>Some individuals need additional support for underlying social/emotional needs. JN is exploring the possibility of engaging volunteer counselling and/or psychology support.</p> <p>7 people are now in work. It was clarified that the Job Centre have not made attendance mandatory. The Job Centre pay travel expenses to Hull so people can access their full range of services, the Withernsea Job Club adds value to their service.</p> <p>Media/Creative Hub New elements are being included in the development plan, interest is being shown in developing a “bespoke radio station” for Seaside Radio partners including, GP practices and the “Locality National Conference” in November.</p> <p>The financial strategy will need a rethink as disappointingly Community Led Local Development funding (CLLD) will not cover our area. Power to Change programme opens next week. £5k has been secured for media activity with the High School.</p> <p>A DAB Licence partnership is being developed with another North Yorkshire Radio Station which will enable “twinning” and sharing of intergenerational social initiatives</p> <p>St Nicholas Church has been evaluated as a possible base for the Media Hub and fact finding visits have been made in York and Winterton (Heritage Funding and Arts Council Funding respectively). Learning from the other areas will inform decisions.</p> <p>FW emphasised the importance of working towards social inclusion and the importance of bringing socially isolated people together and involving them in social activities.</p> <p>DB observed that these two projects, using Big Local investment to lever in funds from other sources are excellent examples of the type of work Big Local areas are expected to be doing.</p> <p>b. Pipeline projects</p> <p>Picture Hoardings. Further to work initiated in the Coastal Communities Group PC had e mailed members with illustrations (prepared by TL) and details of the proposed project to develop picture hoardings around the site of the old Teddy’s Club. In the budget review undertaken at the end of the 10-month funding period a proposal had been made to Local Trust to expand the underspent High Street Fund element to include environmental improvements outside the main street. If this is approved, it is hoped to be able to complete the work for this Summer season. The project would be planned and delivered in two phases. Steering Group members were in support of the ideas. TL to meet with TR to a complete SIF application form detailing the project impact and costings.</p> <p>PC noted the potential for using the artwork as part of an Art Trail round the town</p>	

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	<p>should the hoardings be removed for site development.</p> <p>Withernsea Indoor Market. Exploratory meetings had been held with Nick Middleton before HEYCF ceased trading. TR had subsequently met with TD and Graham Smith. TD reported that the market building is up for sale for £350K and asked the Steering Group what could be done to explore the feasibility of developing the site as a capital asset for the benefit of the town. Following discussion, it was agreed that JS and TR would arrange a meeting to explore the challenges around building ownership and developing a sustainable project using the Withernsea Market as a case study.</p> <p>One Step Ahead. A SIF application form for purchasing storage for play equipment will be submitted.</p> <p>Withernsea Festivals Music and Bike Fest. A SIF application form is expected for purchasing capital equipment as a community “Festival” resource.</p>	
9	<p>Media and Communications</p> <p>JS reported that the Newsletter is on hold and will be produced when the Review is published.</p>	All to note
10	<p>Local Trust Spring Event</p> <p>PC, TL and TR had attended the event in Sheffield. It had been enjoyable and informative with a range of working groups and presentations. Workshops attended included; developing Co-operatives, priority setting, tools for decision making, community shares and recording work to record ongoing development in Big Local areas and illustrate “case studies”. A full conference report and information pack will be produced over the Summer after all events have been held.</p> <p>PC had met Debbie Ladd (CEO Local Trust) and a joint visit would be arranged between Local Trust, Withernsea and Greatfield Big Local’s. Information sharing and the potential for joint training and/or development between Withernsea and Greatfield had been discussed.</p>	All to note
11	<p>Any Other Business</p> <p>a) Youth Coalition. The next meeting will be held on May 4th. This stakeholder event will develop ideas for engaging young people and co-ordinating activity between partners from Police, the High School and the voluntary and community sectors.</p> <p>b) Big Local Plan and Grant. PC reiterated that Grant Funding ran out at the end of March 2016 (triggering the Review), A provisional Grant has been approved for May, details will be confirmed and receipt of the next phase of the Grant is anticipated in early June. Changes proposed include changing the name of the</p>	

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	<p>High Street Fund to “Our Town” and the SIF to “Investing in Withernsea”. The outcomes in the Plan remain the same.</p> <p>c) Men in Sheds. JN told the group about the national “men in Sheds” movement. A local scheme is being developed between Shores and Humber and Wolds Community Council.</p>	
12	<p>Date and Time of Next Meeting</p> <p>The next meeting will be held at 7.00pm on Thursday 19th May 2016 at the Shores Centre.</p>	