



## Steering Group Meeting 18th February 2016 Minutes

**Present:**

**Residents:**

Peter Crawley (Chair), James Shaw (Vice-Chair), Torkel Larsen, Terry Dagnall, Andrew Fielding, Donna Lyon,

**Partners:**

David Burnby, (Big Local Rep), Jayne Nendick (SHoRes.), Jane Crossley (ERYC), Dave Edwards (WTC), Jane Dudding (DWP), Tricia Read (Big Local Worker/Minute Taker)

	<b>Agenda Item</b>	<b>Action</b>
<b>1.</b>	<b>Welcome and Apologies</b> Apologies received from: Felicity Walmsley, Richard Williman.	<b>All to note</b>
<b>2</b>	<b>Minutes of the Last Meeting (21/01/16)</b> The Minutes of the previous meeting were accepted as a correct record.	<b>All to note</b>
<b>3.</b>	<b>Matters Arising.</b> To be covered within the agenda, no additions reported.	<b>All to note</b>
<b>4.</b>	<b>Local Trusted Organisation (LTO) Update</b> JN reported that the circumstances associated with the transfer of work to SHoRes as new LTO have been stressful but the transfer is now complete.	<b>All to note</b>
<b>5</b>	<b>Finance Update</b> PC had received the Finance Report from HB, no issues to report.	<b>All to note</b>
<b>6</b>	<b>Big Local Support Update</b> TR gave a verbal report on work undertaken between 18 February 2016 & 21 January 2016. 25/01/16 Meeting with One Step Ahead	<b>All to note.</b>

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	<p>25/01/16 Safeguarding Training</p> <p>26/01/16 Coastal Community Team</p> <p>26/01/16 One Step Ahead launch meeting</p> <p>06/02/16 Greatfield Big Local "Thinking Meetings" training</p> <p>10/02/16 Support Meeting with PC</p> <p>10/02/16 Community Economic Development Meeting</p> <p>11/02/16 Community Economic Development Conference</p> <p>16/02/16 Meeting with PC &amp; JS</p> <p>18/02/16 Exploratory meeting re SIF support, Withernsea Festivals Music &amp; Bike Fest with PC &amp; JS</p>	
7.	<p><b>Social Investment Fund</b></p> <p><b>a. Updates on ongoing Projects</b></p> <p><b>Media Hub SIF 01, £16,000.</b> JN reported work is moving forward with confidence, business discussions with partners to develop bespoke projects are positive, potential funding from the Big Lottery and Power to Change is being explored. The Project is included within the Community Economic Development Plan.</p> <p><b>Job Club SIF 03, up to £13,000.</b> JN reported that in the three weeks since opening 23 people had used the service. Local people are appreciating the benefit of having a local resource rather than traveling to Hull Two people had moved into Volunteering and SHoRes has appointed extra staff from SHoRes to meet the demand as the service was oversubscribed. Following discussion it was noted that there were delays with some of the expected funding streams (Building Better Opportunities and Big Lottery Fund). It had been previously agreed to run the Job Club for 3 days a week for 25 weeks and to consider extending support if the project proved successful. JN, PC &amp; TR to meet, if the need is confirmed a further SIF application will be submitted.</p> <p><b>Rock Challenge SIF 05, £900.</b> The Rock Challenge will take place in Bridlington on 9<sup>th</sup> March.</p> <p><b>Play Park Feasibility Technical Assistance and Experience Budget, £9,900.</b> Consultation planned to be completed during Easter.</p> <p><b>Seafront Initiative, £141,000.</b> See <b>Agenda Item 9</b></p> <p><b>b. Update on Pipeline Projects</b></p> <p><b>Scout Hut redevelopment.</b> No further progress.</p> <p><b>St. Nicholas Church/Arts centre.</b> Original project has closed down. A group is working to explore viability and options.</p>	<p><b>All to note</b></p> <p><b>All to note</b></p>

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	<p><b>Junior School Fish Trail.</b> No further progress.</p> <p><b>High School Youth engagement.</b> RW to be invited to discuss ideas with the Steering Group at the April meeting. (TR)</p> <p><b>Piggy Lane Market redevelopment.</b> TD asked for clarification regarding Withernsea Big Local being able to buy a building. DB confirmed there are precedents for Big Local Partnerships funding the purchase of buildings. Any development would require a feasibility study, Business Plan ,clear identification of ownership and sustainability.</p> <p><b>NB</b> Discussion about community economic development ensued; this is reported under <b>Item 11 Any Other Business.</b></p>	
8.	<p><b>Media and Communications</b></p> <p>JS reported that improvements have been made to the website and newsfeed. The Newsletter will be out soon, a template for the format of a monthly Newsletter was discussed, including articles about Big Local and Frequently Asked Questions (FAQ's) What is Big Local?, What has been done with the money?, Who has Big Local helped? Who can apply for funding? What support is available?</p> <p>PC reported that he had been invited by Seaside Radio (John Harding) to take part in regular/occasional radio interviews/conversations about Withernsea Big Local.</p>	<b>All to note</b>
9.	<p><b>Fountain Update from ERYC</b></p> <p>JC reported that at the last meeting of the Coastal Communities Group the possibility of taking a water supply for the fountains from the old Teddy's Club site had been raised. A formal application has been made to Yorkshire Water for permission to build over the sewer pipe across the promenade to a new plant room. The plant room would need to be on the seaward side and be of a different style of building than previously proposed.</p> <p>A draft design showing a reconfigured placement of the beacon, fountains, and raised amphitheatre seating facing the sea was circulated and discussed. The revised design would have an additional cost of approximately £16K. An application to Tesco Bags of Help had been successful; the award would be between £8K-£12K subject to public voting for the three schemes proposed.</p> <p>Following discussion it was agreed that although continuing issues with the fountains project are demoralising, delays in capital schemes are not uncommon and the Steering Group would remain supportive while options for delivering the fountains project are explored.</p>	<p><b>All to note</b></p> <p><b>All to note</b></p>
10.	<b>Local Trust Spring Event</b>	

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	The Spring Event will be held on Saturday 16 <sup>th</sup> April. The nearest venue is Sheffield. A maximum of 5 people from each Big Local Area are invited. Proposed attendees PC, JS, TL and TR. PC.	<b>All to note</b>
11.	<p><b>Any Other Business</b></p> <p><b>a) Withernsea Big Local Plan Review.</b> Following discussion it was agreed to utilise the Steering Group meeting booked for 17<sup>th</sup> March 2016 for the Review. Local Trust requires that local partnerships undergo a review process on activity from the previous grant period before a new proposal for finance can be approved. It is DB's role as Local Trust Representative to ensure the Review takes place and that it follows Local Trust guidelines.</p> <p><b>b) Eyesore Audit</b> PC reported he had taken part in the Withernsea audit which involves walking round the town identifying areas and items in poor condition. An Action Plan for improvement is produced identifying who owns the property or item and what can be done about it.</p> <p><b>c) Community Economic Development (CED)</b> TD outlined the idea of incorporating starter units/stalls for local entrepreneurs in plans for developing the Indoor Market. DL reminded the group that there had been an Away Day during the Getting Started phase of Withernsea Big Local to explore the idea of developing "incubator/business start-up" units in the town. It was recognised that there are a number of people running businesses from home as there is a shortage of affordable premises available. A significant number of priorities within the Big Local Plan relate to the CED plan and the potential for partnership working to develop local projects was noted.</p> <p><b>d) Withernsea Big Local Support for a new shop locally.</b> A request for support had previously been received. Following discussion it was noted that Big Local monies cannot be used to support a private business. TR to contact the person concerned and suggest alternative support through Sirius.</p> <p><b>e) Hoardings and Artwork Proposal for the old Teddy's Club site.</b> TL informed the group that the issue of new decorative boards as an outdoor art gallery had been discussed at the Coastal Communities Meeting held on 26th January. TL circulated a draft design he had prepared illustrating how the boards might look. Following discussion it was agreed that the matter should be referred back to the Coastal Communities Meeting. If the proposal was agreed Withernsea Big Local could consider a SIF application to joint fund the project.</p>	<p><b>All to note</b></p>

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	<p><b>Date and Time of Next Meeting</b></p> <p><b>Please note the earlier meeting start time</b></p> <p>Thursday 17<sup>th</sup> March, <b>6.30pm</b>, Shores Centre.</p>	<p><b>All to Note</b></p>

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