



## Steering Group Meeting 21<sup>st</sup> January 2016

**Present:**

**Residents:**

Peter Crawley (Chair), James Shaw (Vice-Chair), Torkel Larsen, Terry Dagnall, Trevor Wright, Andrew Fielding, Felicity Walmsley

**Partners:**

David Burnby, (Big Local Rep), Helen Beaumont (SHoRes.), Jane Crossley (ERYC), Tricia Read (Big Local Worker/Minute Taker)

	<b>Agenda Item</b>	<b>Action</b>
1.	<p><b>Welcome and Apologies</b></p> <p>Apologies received from: Donna Lyon, Richard Williman.</p>	<b>All to note</b>
2	<p><b>Minutes of the Last Meeting (10/12/15)</b></p> <p>The Chair reiterated the procedure for approving and making Minutes public. Meetings are held on the third Thursday of the month. Confidentiality is to be maintained until the unconfirmed Minutes are approved at the next meeting after which they are published on the Withernsea Big Local Website and are in the public domain.</p> <p>The Minutes of the previous meeting were accepted as a correct record.</p>	<b>All to note</b>
3.	<p><b>Matters Arising.</b></p> <p>To be covered within the agenda, no additions reported.</p>	<b>All to note</b>
4.	<p><b>Local Trusted Organisation (LTO) Update</b></p> <p>DB reported that the Director of HEYCF had declared insolvency on 23<sup>rd</sup> November 2015. TR had stayed on as project worker. DB congratulated PC on his role in taking effective action taken to resolve the LTO issue and to ensure a seamless transfer from HEYCF to Shores as the new LTO. The new Local Trusted Organisation arrangements are almost in place for Greatfield and</p>	<b>All to note</b>

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	<p>it is now "Business as usual "for Withernsea. All approved funding for local projects will be honoured.</p> <p>Insolvency issues are progressing. The Liquidators Begbie Traynor had clarified that Local Trust is its second biggest creditor to the order of £100,000 for Greatfield Big Local and Withernsea Big Local. A little under £50,000 being Withernsea's funds. Local Trust is pursuing the legal argument that the monies were held in trust (not a trading account) and is seeking recompense.</p> <p>Local Trust funds 150 areas and is reviewing processes to prevent this situation happening again. Discussions about contingency arrangements are ongoing to prevent the communities of Withernsea and Greatfield suffering due to the insolvency of their LTO.</p> <p>Members of the Steering Group acknowledged the work of Nicholas Middleton, Business Manager, HEYCF, and recorded their appreciation of his much valued knowledge and experience.</p> <p>Under the new LTO arrangements Shores is the employing organisation for the project worker with the General Manager, HB providing line management. The project worker is responsible to the Steering Group reporting through the Chair and Vice Chair.</p> <p>PC reported that, as under the new agreement Shores do not provide project or development support, as Chair, he is giving more time to supporting the Big Local project worker for induction and development work.</p>	<p><b>All to note</b></p> <p><b>All to note</b></p> <p><b>All to note</b></p>
<p><b>6.</b></p>	<p><b>WBLP Support Update</b></p> <p>TR delivered the Worker Activity Summary 20<sup>th</sup> January 2016 covering work undertaken since the 13<sup>th</sup> December 2015 meeting.</p> <p>Meetings held: Withernsea Scout Hut, Supervision with Chair, Social Investment Fund Panel, Rock Challenge, Withernsea Festivals – Music and Bike Festival.</p> <p>The Activity Summary now includes "Carry Forward/Ongoing": High School, Play Park, School Fish Trail and Recovery College,</p> <p>The Worker Activity Summary to be circulated with the minutes.</p>	<p><b>All to note.</b></p>
<p><b>7.</b></p>	<p><b>Social Investment Fund</b></p> <p>The Social Investment Fund Panel met on 14<sup>th</sup> January 2016 and considered currently approved and supported projects and projects "in the pipeline" that had been subject to some exploratory discussions.</p>	<p><b>All to note</b></p>

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	<p><b>a. Current Supported Projects</b></p> <p>Media Hub SIF 01, £16,000</p> <p>Job Club SIF 03, up to £13,000</p> <p>Rock Challenge SIF 05, £900</p> <p>Play Park Feasibility Technical Assistance and Experience Budget, £9,900</p> <p>Seafront Initiative, £141,000</p> <p><b>b. Pipeline Projects</b></p> <p>Scout Hut redevelopment, St. Nicholas Church/Arts centre, Junior School Fish Trail, High School Youth engagement, Piggy Lane Market redevelopment.</p>	
8.	<p><b>Media and Communications</b></p> <p>PC advised members that following the confirmation of the new LTO and commitment to honour approved projects a press release was being prepared to share information about the four main projects This is intended to promote Withernsea Big Local, generate interest and start to encourage more people to become involved.</p> <p>JS reported that the January Newsletter will include an introduction to the new WBL project worker, SIF projects, an events diary and opportunities for involvement in Withernsea Big Local.</p> <p>As the Withernsea Big Local Plan is implemented and reviewed and developed involving local people in conversations about the Vision, Plan and Outcomes will be essential.</p>	<p><b>All to note</b></p> <p><b>All to note</b></p> <p><b>All to note</b></p>
9.	<p><b>Fountain Update from ERYC</b></p> <p>JC reported that a ground survey scan of the promenade area identified for the development of the fountains had identified a main sewer running across the site. Water supply cannot be laid underneath the sewer and an easement is required either side. An alternative option for siting the fountains in a linear placement alongside the road, with the amphitheatre seating on the promenade wall side has been prepared.</p> <p>Given the grave concerns expressed about the placement of the fountains near the road this option is not considered to be safe or feasible. Following extended debate about the funding from DONG, it was noted that to retain their funding commitment any development would have to be on the original agreed site. Steering Group members confirmed they would continue to support the Seafront Plan as a starting point for taking forward options for</p>	<p><b>All to note</b></p>

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	<p>development and would consider funding applications for revised plans on the central promenade site.</p> <p>Options for development to create interest and focal points on other sites along the promenade were discussed. It was noted that new developments would be explored by the Coastal Community Team. PC is a member and will keep Steering Group members informed.</p> <p>The Coastal Community Team will be considering this issue at its meeting on 26<sup>th</sup> January, it was noted that PC and TR will be attending.</p>	
10.	<p><b>3 Year Plus Plan</b></p> <p>The current WBL Plan is a two year plan mid May 2015 - mid May 2017; the first year review is approaching. PC asked Steering Group members to start thinking ahead about how work is taken forward, developing a rolling programme and longer term planning.</p>	<b>All to note</b>
11.	<p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>a) The Job Club has it's opening event on Thursday 28<sup>th</sup> January 9.30 – 11.30</li> <li>b) TD requested the Market development plan be revisited and reconsidered. TR to meet TD and explore the proposal prior to consideration by the SIF Panel.</li> <li>c) TL reported on his development of a Business Directory and a Community Group Directory on the Withernsea1 web site and asked members to contact him with information.</li> <li>d) DB advised members that the first annual review of the WBL spending profile will come due towards the anniversary of Local Trust endorsing the WBL Plan. A date for a self-appraisal meeting to be agreed. DB reported that Local Trust are keen to see evidence of progress presented in a variety of formats – media clips, screen shots, photographs, testimonials.</li> <li>e) "Getting More People Involved in Big Local. A Handbook for Big Local Partnerships 2016" had been circulated following the training event held in December 2015.</li> </ul>	<b>All to note</b>
	<p><b>Date and Time of Next Meeting</b></p> <p>Thursday 18<sup>th</sup> February, 7.00pm, Shores Centre.</p>	<b>All to Note</b>

TR/09/02/2016  
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