



Steering Group Meeting 10th December 2015

Minutes

Present:

Residents:

Peter Crawley (Chair), James Shaw (Vice-Chair), Torkel Larsen, Andrew Fielding, Terry Dagnall, Felicity Walmsley,

Partners:

Jayne Nendick and Helen Beaumont (SHoRes.), Dave Edwards, Tricia Read (Big Local Worker/Minute Taker)

	Agenda Item	Action
1.	Welcome and Apologies Apologies received from: David Burnby, Richard Williman, Jane Crossley, Janet Murray, Geraldine McDonald, Donna Lyon and Trevor Wright.	All to note
2.	Minutes of the Last Meeting (19/11/15) Minutes correct and accepted.	All to note
3.	Matters Arising. To be covered within the agenda, no additions reported.	All to note
4.	a) Local Trusted Organisation (LTO) Update PC updated members of the Steering Group on changes to the LTO. Hull and East Yorkshire Community Foundation (HEYCF) had become insolvent and closed down. Working closely with Local Trust SHoRes is being established as the new LTO for Withernsea Big Local and confirmation is expected within the next week. It was noted that SHoRes will not be providing project management. Steering Group members recognised the huge contribution made by Nicholas Middleton from HEYCF and reflected on the commitment and knowledge he has brought to Withernsea Big Local. He will be missed.	All to note

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	<p>b) Finance Update</p> <p>PC reported that monies are drawn down on a quarterly basis based on the Withernsea Big Local Plan and the maximum amount held by HEYCF was £41K. The financial situation will be resolved as the appointed Receivers complete their work.</p> <p>Local Trust withheld Quarter 2 payment as Quarter 1 was unspent, payments for Quarters 3 and 4 (£40k) have been agreed with Local Trust and will be paid together by the end of December. Future payments will be quarterly in advance. SHoRes are establishing clear and transparent financial controls and reports will be made to the Steering Group by Helen Beaumont SHoRes General Manager.</p> <p>c) Current Position</p> <p>Work is going forward as planned; PC will keep Steering Group members updated.</p>	<p>All to note</p> <p>All to note.</p>
5.	<p>Media & Communications</p> <p>JS reported that the Newsletter had been delayed due to the HEYCF situation. The next issue would include an introduction to the Withernsea Big Local project worker.</p> <p>PC had been interviewed by the Gazette and had reiterated the Withernsea Big Local position that no work on the promenade fountains would be ongoing during events.</p>	<p>All to note.</p> <p>All to note.</p>
6.	<p>WBLP Support Update</p> <p>TR introduced the Worker Support Update summarising activity since her appointment in November. The summary is intended to capture previous support work, check contacts haven't been missed, keep Steering Group members informed and support review and forward planning in the New Year.</p>	<p>All to note.</p>
7.	<p>Any Other Business</p> <p>a) Supporting Local Ideas</p> <p>TD identified a contact to be followed up from a previous meeting with NM. JS to forward contact details to TR.</p> <p>AF invited TR to attend the Summertime Special/Bike Fest meeting on 16 December. PC has asked the Clerk of the Council to update their mailing list following TR's appointment.</p>	<p>JS/TR</p> <p>TR</p>

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	<p>b) Fountains</p> <p>TD and TL raised concerns about the options identified for design, preferred siting and cost of the Plant Room and the need to ensure any construction works do not impact on any summer festival events.</p> <p>Following discussion PC and TL agreed to arrange a meeting with JC to discuss concerns raised</p> <p>DE invited PC to attend the next meeting of the Memorial Gardens Trust.</p> <p>c) Social Investment Fund (SIF) Panel</p> <p>A meeting of the SIF to be arranged before the January 2016 Steering Group Meeting</p> <p>d) Launch of Waves Sculpture and public artwork</p> <p>Saturday at 1.30pm on the promenade. Lantern making workshops in the Meridian Centre during the day.</p>	<p>All to note</p> <p>PC/TL</p> <p>DE/PC</p> <p>TR/Resident members</p> <p>All to note</p>
	<p>Next Meeting</p> <p>21st January 2016 at SHoRes</p>	<p>All to note</p>