



Withernsea Big Local

Steering Group Meeting 17/09/15

Present:	<p>Residents: Peter Crawley (Chair), James Shaw (Vice-Chair) Andrew Fielding, Felicity Walmsley, Dave Edwards, Terry Dagnall, Torkel Larsen and Trevor Wright</p> <p>Partners: Nick Middleton (HEYCF/Minute Taker), David Burnby (BLR), Jayne Nendick (SHOREs) and Geraldine McDonald (DWP)</p> <p>Observers: None.</p>	Actions
1.	<p>Welcome and Apologies Apologies received from: Donna Lyon, Jane Crossley & Richard Williman</p>	All to note:
2.	<p>Minutes of the Last Meeting (12/09/15) Minutes correct and accepted.</p>	All to note
3.	<p>Matters Arising. To be covered within agenda; no additions reported.</p>	
4.	<p>Finance NM explained very little expenditure to report (£40.59 for artwork since last report). However SIF allocations, Worker expenditure etc... will be reported on in the future.</p>	All to note
5.	<p>Community Plan a) Fountains & Raised Seating Update NM received apologies from JC along with a brief update that covered the following: - Joint Press Release: Final version was released by ERYC but content wasn't provided to the Steering Group nor the publication date. It was reported ERYC had acknowledged this oversight and apologised.</p>	

	<p>PC explained how he was approached for a quote and wasn't in a position to respond as a consequence for this miscommunication. All agreed ERYC should coordinate their PR with the Big Local partnership in the future by agreeing clear embargo rules as well as media channels that include Big Local.</p> <ul style="list-style-type: none"> - Fountain design & planning update: NM reported on behalf of JC that details still required from architects. JC has plans to coordinate a meeting in the future for all partners to attend and receive full update. <p>b) HEYCF Support Update</p> <p>NM offered an overview of the type of support being requested and which local groups were involved. So far 8 groups received an initial meeting, with 3 requesting finance support (covered within SIF agenda).</p> <p>NM reported discussions with St Nicholas church centred on their business plan and the need to improve access (as this was perceived as a barrier for funders). NM understood some funders had yet to be approached and Claire Taylor will offer support with mapping appropriate opportunities. SG members queried church land ownership powers? NM to request evidence of agreement between Dragonfest and the Church.</p> <p>Claire met with a community group looking to establish themselves with help from ERVAS. NM reported that the group may need support to help understand their community. Their charitable objectives reflect this need as well as the service they could respond with. JN suggested making links with SureStart.</p> <p>NM still to arrange a meeting with market stall holders; TD asked for this to put on hold.</p> <p>Meeting with Withernsea Primary School was arranged to discuss "Rock Challenge" and "Fish Trail".</p> <p>Rock Challenge: A school initiative that requires help with some costs but mainly assistance to build better links with the community; assisting with community fundraising and access support from local people and businesses. NM to assist with an action plan, which may include a request for funding.</p>	<p>All to note</p> <p>JC to action</p> <p>CT to action</p> <p>NM to action</p> <p>NM to promote link</p> <p>All to note</p> <p>NM to action</p>
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	<p>SHOREs Job Club: Application demonstrated strong links with the local community and scored well. Panel did query local need and suggested funding 2 half day sessions instead of 3? GMcD explained DWP data suggests there was a need for such a local provision.</p> <p>SG members agreed to approve in principle; value to be determined by applicant's response to number of sessions and processes for beneficiary expenses. NM to circulate response to panel members for remote decision.</p> <p>PC asked for a list of groups, including type of support requested. NM to action.</p> <p>NM suggested a SIF support event or an email to all groups that have made contact to date to explain processes? SG members agreed email would be sufficient.</p> <p>Lessons learnt from first few SIF applications:</p> <ul style="list-style-type: none"> - Too much paid worker time spent on producing the applications. Use for meeting notes and pass back to applicant for completion. - Panel requires more time to review and asses; panel not to meet 1 hour before SG meeting. - NM Chaired the first panel meeting; Chair role to be shared, with assessment guidance from NM. 	<p>NM to action</p> <p>NM to action</p> <p>NM to action email</p> <p>All to note and NM to action</p>
<p>6.</p>	<p>Media & Communications</p> <p>JS reported number of Facebook likes increased due to a number of shares of Withernsea High School Photos; 18,000 views, 70+ new likes for the Withernsea Big Local page.</p> <p>A new marketing event software for the website has been trialled and appears to be popular. JS explained the cost after the trial period to be £80 a year, this allows an automotive process that requires basic moderation. All agreed to fund for 1 year and encourage local groups to promote their activities via the new What's on webpage.</p> <p>JS reported printed version for events will be explored and a meeting is planned with Mike Bisby to help start up the new subgroup membership.</p>	<p>JS to action</p>

7.	<p>Big Local Network: Selby 26th September Attendees confirmed – TL, PC and JS</p> <p>NM confirmed this would be the last event under the current structured. DB will review and propose further events but with a focus on a specific learning need.</p>	All to note
8.	<p>AOB TD on behalf of the Summertime/BikeFest Committee thanked the Steering Group. PC confirmed a letter of thanks also received.</p> <p>JN CLLD workshop planned at Meridian Centre on 22/9/15 at 9.30am</p> <p>PC reported a site meeting is planned on Monday 21/9/15 to discuss bike sheds and picnic tables. Meet at Peir Towers at 1pm</p>	<p>All to note</p> <p>All to note</p> <p>All to note</p>
	<p>Next Meeting 15th October 2015 – 7pm at Shores Centre</p>	All to note