



Steering Group Meeting 16/07/15

Present:	<p>Residents: Peter Crawley (Chair), Andrew Fielding, Terry Dagnall, Donna Lyon and Torkel Larsen</p> <p>Partners: Nick Middleton (HEYCF/Minute Taker), David Edwards (WTC), Jayne Nendick (SHOREs), Janet Murray (ERYC) and Jo Carter (DWP)</p> <p>Observers: Mareth Fielding (resident)</p>	Actions
1.	<p>Welcome and Apologies Apologies received from: James Shaw (Vice-Chair), Beverley Lamb, David Burnby (BLR), Jane Crossley (ERYC) Trevor Wright (Scouts) and Felicity Walmsley.</p>	All to note
2.	<p>Minutes of the Last Meeting (18/06/15) & Fountain Site Visit (02/07/15)</p> <p>Minutes correct and accepted for both meetings.</p> <p>Members discussed the detail required within the minutes; all agreed minutes should be clear on topic discussed and agreed actions. Individual members may request formalising their comments if they request this to be put on record.</p>	All to note All to note
3.	<p>Matters Arising.</p> <p>All matters to be covered within agenda items.</p>	All to note
4.	<p>Withernsea Local Network Event Update</p> <p>PC reported how the network event was well received. The weather was glorious throughout the day, creating a relaxing and informal opportunity to share Big Local experiences.</p> <p>DE also commented how he received excellent feedback from Barrowcliff.</p>	

	<p>on funding requirements and economic impact.</p> <p>SG members all agreed exact plans need to be shared with the public to avoid misunderstanding. SG requested copies of the designs/plans as soon as they become available – additional SG meeting may be required.</p> <p>PC commented on four potential outcomes; locate near pier towers, Boat Club, both, or not at all. Also commented on the need to show residents the wider plan for the seafront as well as the facts available.</p> <p>Members discussed how the residents should be given an informed choice based on facts. JN commented how these choices should show economic and environment impact and that residents decision should be respected; as this would demonstrate how Big Local listen's.</p> <p>A separate event focused on the pavement fountains will be planned once these detail have been confirmed. This event will ensure residents, business and visitors will make an informed decision.</p> <p>MF queried why comments from businesses and visitors are being encouraged when Big Local is a resident led programme?</p> <p>NM explained the Withernsea vision includes economic growth. Therefore a need to understand what attracts visitors into the area and encourage them to spend. Residents will always have a final say on how to respond.</p> <p>b) HEYCF Support Update</p> <p>NM reported a meeting with Bikefest was arranged to discuss their grant conditions; followed up with a meeting with the Summertime Special Committee. Discussed finance arrangements and awareness opportunities during the weekend.</p> <p>Big Local information stand on SHOREs carpark was agreed and publicity material was being coordinated with James (Chair of Media & Comms Group).</p>	<p>All to note</p> <p>All to note & action</p> <p>All to note</p>
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	<p>NM listed a number of groups who have approached the Steering Group for support and advised he will now make contact. DL queried if the primary school will be contacted? NM requested details and will approach them regarding Rock Challenge.</p> <p>All SG members to promote the support mechanism and advise NM if any other groups/individuals would like to be contacted?</p> <p>NM asked JN to confirm if a hot desk/meeting space was possible from SHOREs during the interim support period? And how much? NM has already received a quote from another facility and would like to compare best price and facilities. JN to advise hourly rate.</p> <p>c) Big Local Worker Recruitment NM requested a meeting to solely look at the recruitment for the Big Local Worker. Previously circulated Greatfield Job Spec to start discussions but would now like to move forward with a recruitment structure.</p> <p>JN & PC agreed to meet and invite JS. JC to be advised as the role could complement existing local resources. NM to confirm dates.</p>	<p>NM to make contact</p> <p>All to note & action</p> <p>JN to action</p> <p>NM to action</p>
<p>7.</p>	<p>Media & Communications</p> <p>JS sent his apologies, NM offered a brief update.</p> <p>a) BikeFest Plans NM confirmed he met with JS to discuss publicity material for the event; Banner, Flyers, Stand and gazebo will be made available to create the information stand.</p> <p>NM advised he will send out an email requesting volunteers during these two days. Also asked if they would like Claire to attend the weekend as part of her paid support? SG members agreed.</p> <p>As reported earlier the location for the stand to be SHOREs carpark.</p>	<p>NM to action</p>

	<p>NM advised there is also an opportunity to broadcast Big Local Messages throughout the day. NM to draft out a sponsorship message for the event announcer.</p> <p>JoC will ask local job claimants to attend and find out about Big Local.</p> <p>b) General update NM had no further information to share.</p>	<p>NM to action</p> <p>JoC to action</p>
<p>8.</p>	<p>AOB JM circulated invited SG members to the Community Economic Development Programme Workshop on the 31st July; Big Local is a partner. All to take note and advise JM of their attendance.</p> <p>NM confirmed he would be able to attend.</p> <p>PC raised the following 2 points in response to received SG email queries</p> <ol style="list-style-type: none"> 1. Partners do have a vote within the Steering Group structure. 2. Concerned Big Local information is being publish, while the detail are being discussed by the SG; awaiting factual information before making a final decision. PC asked for a copy of a recent radio interview to check any misleading statements. JN to review and will take editorial action if found to be incorrect. <p>PC also advised he was approached by Radio Humberside to talk about Coastal Communities and links with Big Local. PC explained he is aware of no formal plans and the interview will be focused on the need to listen to residents.</p> <p>MF asked where the idea for the Fountain came from? DL advised this was an aspiration from WRCG a few years ago (splash zone) but the pavement fountains seemed to have reappeared via the consultation process.</p> <p>JN shared her thoughts about the SIF process and explained she would be interested to see a project to support vulnerable residents.</p>	<p>All to note</p> <p>All to note</p>
	<p>Next Meeting 20th August 2015 – 7pm at Shores Centre</p>	<p>All to note</p>