

Tender Application Form



Together for a brighter future

<b>Project</b>	<b>Piggy Lane Market Withernsea. Feasibility Study and Business Plan</b>
<b>Client details</b>	Withernsea Big Local
<b>Submission of Tender</b>	Please submit by <b>12.00 noon on Monday 19<sup>th</sup> September 2016</b> to:  Jayne Nendick SHoRes 29 -31 Seaside Road Withernsea HU19 2DL
<b>Deadline for completion of the work</b>	<b>12.00 noon Monday 14<sup>th</sup> November 2016</b>

<b>Consultant Information</b>	
Name	
Organisation	
Address	
Telephone	
E mail	
Web page (if applicable)	



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**Relevant experience and competency possessed by the consultant and other personnel who will work on the project**

Please provide short pen pictures (a paragraph or two) for the lead consultant and any other team members

**Added value the consultant and other personnel who will work on the project can bring to the work**

Please provide details of experience to demonstrate the value the consultant and other personnel add to the team and the tender response

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### **The methodology to be used in the study**

Please provide an executive summary of your proposal (No more than one page) outlining your methodology and demonstrate how this methodology will enable you to answer the objectives of the study.

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### **Work Timetable**

It is estimated that this work should take no more than six weeks to complete

### **References**

Please provide contact details for two referees

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### **Overall cost of the proposal**

(A detailed schedule of all costs associated with the delivery of the contract should be attached to this quotation at Appendix 1)

**Appendix 1**

### **Schedule of Costs.**

**A detailed schedule of all costs associated with the delivery of the contract should to include the following**

Hourly rate calculation of all staff involved with delivering the contract

The number of hours each member of staff will work on the contract, with dates

Anticipated travel costs

A summary of all costs of the work to be carried out including production of agreed draft and final reports